

April 2019 Monthly Report

- 4/01/19 Issued an above ground pool permit to Mike Lee, 40068 ST RT 18.
- 4/02/19 Spoke to James Haight, 23003 West Road, and acknowledged his progress on the cleanup. He has segregated the scrap into three areas and will be bringing in a dumpster for the scrap value. Anything left by town dumpster day will be brought up to the hall. The two cars will be taken to a scrap dealer. There are a few parts that his brother wanted before they were disposed of.
- 4/03/19 Issued a permit for an accessory building to Eric Flynn at 43287 Jones Rd.
- 4/04/19 Sent March record of permits issued to Lorain County Auditor and Department of Commerce, Bureau of Census.
- Met with Brett Linden (Zoning Inspector designate) to go over preparation of reports to the Lorain County Auditor, and Department of Commerce, his answers to 10 questions applying the Zoning Resolution (all correct) preparation of a staff report for an upcoming BZA Hearing for a use variance, and an article on Conditional Use Zoning. We also reviewed the completed forms for permits issued in March. Reviewed the distribution of the Monthly report in electronic format (Duane Johnson for website, Linda Albrecht for forwarding to Zoning Commission and BZA). Adding permits to excel spread sheet as issued.
- 4/05/19 Received a copy of a letter from Christin Brandon, Lorain county Community Development Department, citing Ron Novak, 40384 ST RT 303 for installing 2 36" pipes in the 100-yr flood plain on parcel # 19 03 030 000 002 Jones Road without a permit. She calls for a Special Flood Hazard Area (SFHA) Development Permit, a site plan, an engineering analysis and permit fee. I spoke to Cristin and her conversation with Mr. Novak includes his claim that he was following the example of his neighbor Mr. Dudzinski of ST RT 18.
- 4/10/19 Issued a permit for a garage to James McLaughlin, 21655 Foster Road.
- Attended a hearing of the BZA for an area variance for Scott Hopkins, 20880 Foster Road. Presented a staff report summarizing the issues and identifying the factors to be considered in deciding the case.
- 4/12/19 Received a call from Mike Inman, 20037 West Road. He is attempting to locate his property line so he can erect a no climb agricultural fence to keep his dogs on his own property. I sent him information from the Auditor's and Recorder's office to assist him.
- 4/13 19 Lillian Gleason, ST RT 18, called to complain of open burning by a neighbor. I referred her to the Fire Department.

- 4/16/19 Met with Brett Linden (Zoning Inspector designate) to cover such topics as; reading a survey report to determine property lines, issuing a permit for a new residence and the agencies involve in furnishing documents required for a new residence, and the proposed changes to Zoning Resolution regarding process for renewal of Home Occupations.
- 4/16/19 Issued an agricultural permit for an accessory building to Mark Duplaga, 24111 ST RT 301.
- 4/24/19 Met with Brett Linden (Zoning Inspector designate) to go over weekly topics; minor lot splits for Diane Haynes Properties LLC and BZA approval for one substandard lot from the BZA. Subsequent transfer to an Ohio Corporation- Industrial Park Properties Inc, Joe Edger pet fence in back yard, Urig sign in yard, Benjamin Toot new residence, Scott Hopkins Variance, and discussed implementation of the new “property Improvement Application with sewage treatment systems”. Since all properties in Penfield are serviced by private sewage treatment systems, all additions, accessory buildings, garages, above ground and inground pools, patio/deck will require a sign off by a Sanitary Engineer from Lorain County Public Health, before a permit can be issued.
- 4/26/17 Completed a tour of all roads in the township. Received a complaint from a ST RT resident about a “Home Business sign” in the front yard of Keith Urig on Foster road. It turned out this was a contractor’s sign for a new home he constructed for the urigs. Wrote to James Haight 23003 West Road, and Dimitri Szynal of 43544 Jones Rd, reminding them of the May 14th Dumpster day that they both need to take advantage of this opportunity.
- 4/30/19 The original residence at 42801 ST RT 18 built in the 1900’s has been demolished now that the new residence has been completed and occupied; this in accordance with the agreement made when a permit was issued to build a new residence on the property. The property is now in compliance having one residence on the parcel.

Total permits issued in April 2019 = 4; 2 accessory buildings, 1 above ground pool, 1 Garage (1 residence demolition)

Richard A. Donahue Zoning Inspector – Penfield Township