

# PENFIELD TOWNSHIP TRUSTEES

June 15, 2021

The 2022 Budget Hearing was called to order at 7:30 PM. All officers were present and three guests attended the meeting. Fiscal Officer Denes presented the budget and discussion was held. Budget Hearing was closed at 7:45 PM.

The regular meeting of the Penfield Township Trustees was called to order at 7:45 PM. All officers were present. Three guests attended the meeting. Voucher #'s 13487 thru 13501 were approved with a motion made by Trustee Johnson, seconded by Trustee Flynn.

The minutes of the previous meeting were read and approved with a motion made by Trustee Flynn, seconded by Trustee Johnson. A motion was made by Trustee Flynn, seconded by Chairman Conrad to accept the budget as presented.

Fiscal Officer Denes read the correspondence which included a thank you from SLCAD for levy support, information on the OPERS Board election, and an invoice for rental from Vasu. Denes questioned the invoice from Vasu and trustees requested that she contact Vasu for clarification of charges. Denes reported that there were 52 residents in attendance at the Community Band Concert and 24 band members. Denes reported that the MOU for the Solid Waste grant has been received. One of the requirements of the grant is to have a recycling message on the Township website. Trustee Johnson will handle this. Denes asked that one of the Trustees respond to LC Office of Emergency Management Director Jessica Fetter's Hazard Mitigation survey. Denes reported that Ali Corrigan and Jerry Murphy, of the LCPH Department, visited her office to introduce themselves. They will be assuming Cody Carroll's duties in regards to household sewage treatment systems. Denes gave Chairman Conrad their contact info to reschedule the 4/20/20 meeting that was cancelled due to COVID. Denes discussed the necessity of ordering material for the Eagle Scout project to replace east porch and ramp on the Town Hall. A motion was made by Trustee Flynn, seconded by Chairman Conrad for FO Denes to order same. Denes questioned the failed backflow testing at the Recreation Park. Trustee Flynn will contact plumber Terry Lyons to make repairs.

Zoning Inspector, Brett Linden, reported that 3 zoning permits have been issued so far in June. Linden will forward the conditional use permit paperwork to Mr. Bakata regarding his request to operate a tire repair business. The BZA was given the variance request form from resident Tim Fowler of Indian Hollow Road requesting a flag lot variance on Foster Road. Linden continues to follow up on nuisance properties in the Township.

Assistant Hall Coordinator Tom Seman presented Amy and Tim Smith as potential new Recreation Board members. Tom reported that ball field maintenance is not being performed and teams are moving to other fields. The missing contract from the Keystone Diamond Chicks was discussed. This is the Recreation Board's responsibility to pursue. A Penfield Day celebration is scheduled for September 25<sup>th</sup> at the Recreation Park. A Gaga ball pit is being discussed as a possible Eagle Scout project, Joe Pojman is pursuing. Trustee Flynn advised that with the heavy rain it may not have been possible for the teams to drag the fields. The coaches are responsible for field maintenance. Flynn further advised that once signed contracts are received by Keri Gordan keys to equipment garage should be given to coaches by Joe Pojman. Chairman Conrad discussed communication forwarded by Lisa Fox from Keystone Athletic Director Jon Bailey. Conrad will request a meeting to discuss this letter and will invite Jon to attend the 7/20 trustee meeting. Todd Clement of Keystone Hot Stove has been given a 7/1 deadline to remove the blue netting from the Recreation Park.

Trustee Flynn reported that he is pursuing quotes for repair of the Recreation Park front parking lot from MPW, Denes Concrete, and Mike Gunter. Tuckpointing of the stone Cemetery building was discussed. Trustee Flynn will meet Jacob Linden at the Cemetery Thursday at 11:15 AM to begin work.

Trustee Johnson reported that the Marceil Balough burial was conducted. Johnson repaired the mailbox door. Johnson reported that he and Trustee Flynn shopped for pickup trucks without much success. Eight dealerships were visited. The '22 prices will be released at the end of June. Johnson attended the Recreation Board meeting. Johnson will place an order for the park signage requested by the board. Joe Pojman will oversee installation of the donated playhouse at the roadside park. A motion was made by Chairman Conrad, seconded by Trustee Johnson, to appoint Tim and Amy Smith to the Recreation Board. Pet waste station purchases by the Recreation Board were discussed. Trustee Flynn advised purchase of a good quality station. Future Recreation Board goals were discussed and include recycled material picnic tables, moving fence in parking lot to increase parking, updates to the concession stand, as well as a Gaga ball pit.

Chairman Conrad spoke with Mark McConnell regarding the Duling and Horvat water issues. Don Romancek, Lorry Babbitt, and 2 storm water employees walked the property including the outlet on the Community Foundation property. Possible solutions were discussed, including USDA filter strips and a possible retention pond. Mini grants may be available for this project. Conrad responded to the request for a portable detour sign for the Netflix movie filming in Wellington. Conrad reported that the full RLCWA board met for the first time since COVID. Berming of Short Road prior to chip and seal was completed by Bill Albrecht and Bob Storms. Resident Tammy Smith requested the weeds be trimmed at the Short Road guardrail.

With no additional business to discuss, the meeting was adjourned at 9:09 PM with a motion made by Trustee Flynn, seconded by Trustee Johnson.