

# PENFIELD TOWNSHIP TRUSTEES

August 4, 2020

The regular meeting of the Penfield Township Trustees was called to order at 7:30 PM. All officers were present with the exception of Trustee Conrad. Three guests attended the meeting.

The minutes of the previous meeting, were read and approved as read. A motion was made to pay Voucher #'s 13092-13113, approve WH Voucher #'s 26-27-2020, and the July Bank Reconciliation, and Monthly reports by Chairman Flynn, seconded by Trustee Johnson. Cemetery Deed #169 was submitted for signature.

Fiscal Officer Denes read the correspondence, which included a report on Census reporting for Penfield Township. We are at 80.2% reporting. The correspondence also included the OTARMA annual report, a letter and additional invoice from NOACA, information on 811 Pipeline Safety, and information on the 2020 Farmer's Market voucher program. Denes questioned the removal of the existing playground equipment in preparation for the new installation. Gordon Farms will handle same. Denes reported that she had forwarded the Public Records training certificates to the appropriate Board Fiscal Officers for Trustee Johnson and Chairman Flynn. Denes questioned the backstop and flagpole repair from the 7/8 wind damage claim. Chairman Flynn will contact Dan Gurisch or Nick Fedor for a repair company information.

Zoning Inspector Brett Linden reported on Township zoning activity for the month.

BZA Chair Jackie Johnson discussed the future hearing on the proposed cell tower and discussions held with the County Prosecutor's office regarding same. She advised that the PHS will provide lunch for Dumpster Day.

Trustee Johnson reported that he had contacted Tamara Melnyk regarding the quote from Kiley Tree Service for the tree removal and she agreed to pay 50% of the cost of \$1,300. He reported on the Bicentennial meeting, which had seven people in attendance. Johnson placed a call to Kiley Tree service regarding storm damage tree clean up. Johnson repaired the conduit on the Town Hall pump station. He reported that a burial service was conducted on Thursday. Johnson received a repair estimate from Chic Brown for the repair of one of the recycling building's overhead door for \$160. He will schedule the repair. Johnson procured a sandblasting and painting estimate for the 5 rusty pieces of playground equipment from Banks Manufacturing for \$1,500. Chairman Flynn suggested waiting for the JVS to reopen and asking them for a price. The pieces could be placed in storage for the Bicentennial Fair. The recreation board meeting was discussed and the minutes and financial reports will be procured.

Chairman Flynn approached Steve Adams, of the LC Engineer's office, regarding the overdue West Road ditch repair. Adams wrote the work order 1 ½ months ago and will follow up to see why work has not been completed. Flynn reported that the WFD has broken ground for their addition. Flynn met with Buck Webster, of Exclusive Geo, regarding the geothermal units. Webster advised replacement of the five pump units at a cost of \$1,800 each. These units would work when new furnaces are installed. A new Wi-Fi thermostat was discussed to replace the obsolete slave unit in the Town Hall. A motion was made by Trustee Johnson, seconded by Chairman Flynn to replace all circulation system pumps and the slave thermostat at an approximate total cost of \$9,400. The Jones Road culvert repair project was discussed. FO Denes has not received communication from the LC Engineer's office regarding the validity of their cost estimate and the Township's need to rebid the project and has not prepared new bid packets. Chairman Flynn and Trustee Johnson discussed running electricity to the LED sign on Wednesday morning at 8 AM. Gordon Farms will provide a dump truck for

tree trimming and storm cleanup. Dumpster Day workers were discussed. Brett Linden, Bill Albrecht, and Bob Storms will join Chairman Flynn and Trustee Johnson at Dumpster Day.

With no additional business to discuss, the meeting was adjourned at 8:47 PM with a motion made by Chairman Flynn, seconded by Trustee Johnson.